

# THE MILFORD CHRISTIAN SCHOOL

## KINDERGARTEN HANDBOOK

### BIBLICAL PRINCIPLES –

Our Mission is to educate Christian students, spiritually and academically, to serve the Lord. It is our desire to serve as the helper to those parents who want their child(ren) to receive an education that meets spiritual requirements as well as academic excellence. At MCS it is our desire to help you accomplish both these goals as you bring your child(ren) up “...in the nurture and admonition of the Lord” (Ephesians 6:4b). We are “Educating for Eternity”.

Milford Christian School is a ministry of First Baptist Church of Milford, Delaware, and, as such, is governed by doctrines and policies of the church. Detailed policies are noted in the full handbook.

An education centered around the Bible provides both the academics and scriptural principles needed to live a balanced life. Bible stories and memory verses are used to reinforce the values of home and church.

### CURRICULUM

The A Beka curriculum is very strong in phonics. Students learn to “sound out” words and older students sometimes are reading within a few weeks. The rest of the A Beka program is strong, too. The subjects and levels at which they are taught are listed below.

### K-3 – Three-Year-Old Program

Recognition of name, sound, and picture for consonants.

Formation of consonants in upper and lower case.

Language development and listening skills that include color words, shapes, animals, transportation, countries, community helpers, health, safety, manners, science.

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Simple counting 1-30

Number concepts 1-15

.....  
Lessons such as Creation, Noah, Boy Samuel, Daniel, Boyhood of Jesus, Zacchaeus, Good Samaritan

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## **K-4 Four-Year-Old Program**

### **LANGUAGE ARTS**

#### **Phonics and Reading**

Recognition of name, sound, and picture of long and short vowels and consonants

Sounding of blends and one – and two – vowel words

Reading of sentences and stories with one – and two – vowel words

#### **Writing**

Formation of letters, blends and words

Writing of first name

#### **Poetry**

Many poems committed to memory

#### **Language**

Language development and listening skills that include color words, shapes, animals, transportation, countries, community helpers, health, safety, manners.

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### **NUMBERS**

Number recognition and counting 1-100

Number concepts 1-20

Number before and after 1-20

Numbers largest and smallest 1-20

Addition facts    1+1   5+1

                              2+1   6+1

                              3+1   7+1

                              4+1   8+1

                                  9+1

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### **BIBLE**

Lessons such as Creation, Noah, Boy Samuel, Daniel, Boyhood of Jesus, Zacchaeus, Good Samaritan (includes memory verses and hymns and choruses)

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# **K-5 Five-Year-Old Kindergarten**

## **Language Arts**

### **Phonics and Reading**

Recognition of name, sound, and picture of long and short vowels and consonants

Sounding of blends, one – and two - vowel words and words with special sounds

Beginning phonics rules and special sounds

Reading of sentences and stories from twelve books containing one – and two – vowel words and special sounds.

In addition, students will read 1-7 Family Fun books.

### **Writing**

Letters, blends, words, and sentences

Name – first and last, in cursive

Cursive letters including capital and lower case letters.

### **Language**

Recognition of sentences by capital letters and periods

### **Music**

Playing simple instruments

### **Poetry**

Thirteen poems committed to memory/plus seasonal poems

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## **SCIENCE**

Plants – God’s Plan for Seeds

Animals – God’s Plan for Animals

God’s Plan for the Seashore

Health & Human Biology – God’s Plan for Me

Earth and Space – God’s Plan for Weather

God’s Plan for Seasons

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## **ARITHMETIC**

Number recognition, counting and writing 1-100

Number concepts 1-100

Number before and after 1-100

Number largest and smallest 1-100  
Counting and writing by tens to 100  
Counting and writing by fives to 100  
Counting and writing by twos to 100  
Number sequences by ones  
Using number words 1-10 and first – tenth  
Value of coins and dollar bill  
Telling time  
Using the calendar  
Days of the week  
Addition facts through 10  
One-step story problems in addition  
Beginning subtraction  
Basic introduction to fractions

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## **SOCIAL STUDIES**

Community Helpers  
Children of the World  
America: Our Great Country (map studies, famous Americans and places)

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## **BIBLE**

Hymns/choruses  
Memory verses  
Bible doctrine  
Lessons such as Salvation Series, Genesis, Life of Christ, Crucifixion and Resurrection, Later ministry of Jesus, Missionary stories

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## **STANDARDS OF CONDUCT**

Not every student fits into our Christian School. Students whose behavior or language continues to be inappropriate will not be permitted to remain in the school. Various disciplinary measures may be used. Parents will be expected to reinforce school rules.

## **CHURCH ATTENDANCE**

Students are expected to attend church regularly (a minimum of one service per week). Attendance at First Baptist Church is not necessary, but both children and parents are welcome to all of our services.

## **ADMISSIONS POLICY**

This school admits students of any race, color, and national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to the students at the school.

## **PARENTAL INVOLVEMENT**

Parent Orientation, meetings, and conferences promote a good understanding between parents or guardians and the faculty/administration of the school. Frequent communication is a vital part of our program. Parents are always welcome to attend our special events and field trips.

## **SUPPLIES**

Basic supplies for the school year are covered in the Materials Fees. Individual teachers may suggest pencil boxes or other items to be used in the classroom.

## **CHRISTIAN AMERICANISM**

Christian Americanism places emphasis upon the greatness of America's heritage and the sacrifices of her heroes. America's Constitution guarantees liberties to educate in order to preserve freedom. We unashamedly teach the Biblical principles of self-discipline, respect for those in authority, obedience to law, and love for God, flag, and country. Students will be taught to recite the following pledges.

### **Pledge of Allegiance to the American Flag**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

### **Pledge of Allegiance to the Christian Flag**

I pledge allegiance to the Christian flag, and to the Savior for Whose kingdom it stands, one Savior, crucified, risen and coming again, with life and liberty for all who believe.

### **Pledge of Allegiance to the Bible**

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet, and a light unto my path. I will hide its words in my heart, that I might not sin against God.

# **SCHOOL DRESS AND CLASSROOM POLICIES**

## **K-3 and K-4**

Students entering the K-3 Program should have turned three by August 31 of the current school year.

Students entering the K-4 program should have turned four by August 31 of the current school year.

Students entering Kindergarten should have turned five by August 31 of the current school year. All K-3 and K-4 students enrolled in the Milford Christian School must be completely potty trained before their school year begins.

### **Students are to wear a modified uniform.**

1. Plain sneakers or shoes (no flashing lights, etc.)
2. Black (or dark solid color) slacks, skirts, or shorts **to the knee**.
3. Burgundy plaid jumper is not required until Kindergarten, but it is an acceptable option for preschool students.
4. Leggings may be worn under skirts, shorts or slacks, but **not as the primary garment**.
5. White, gray or burgundy plain shirts or blouses (no writing or logos).

**Beginning in Kindergarten**, however, students are to wear **school approved uniforms**. School approved uniforms alleviate the problem of students competing with clothes and are also easier to maintain.

### **General Guidelines:**

1. All footwear is to be solid black, basic and conservative. (Only sneakers are acceptable on the gym floor.) Students may wear solid black sneakers all day.
2. Socks must match uniform (solid only).
3. Necklaces may be worn (one at a time) by girls but not by boys.
4. Earrings may be worn by girls (no more than two per ear) but not by boys.
5. Ankle bracelets may not be worn.
6. Girl's Uniforms: Jumper (must cover the knees), with white peter-pan collar blouse, or white or burgundy polo shirt, and (optional) V-neck cardigan or pullover sweater.
7. Boys' Uniforms: Black or gray slacks, white oxford cloth shirt or white or burgundy polo shirt, and (optional) V-neck cardigan or pullover sweaters. Black belts must be worn.

**Please note:** School Uniforms may be ordered from Flynn & O'Hara. Information is included in the school packet.

Uniforms must be worn each day. Should a student come to school out of uniform (with the exception of new students who are waiting for uniforms to be delivered), a parent will have to bring it in.

HAIR STYLES, ETC. Girls are asked to wear basic hair styles and boys must have conservative styles also with their hair being off the eyebrows, collars, and ears. Please avoid all radical and fad-type hair styles. Students may not color/dye their hair outside of natural hair colors.

## **ABSENCES, TARDINESS, & APPOINTMENTS**

**ABSENCES:** Care should be taken to assure as few absences as possible. Children missing over twenty days in a school year face the possibility of being retained. A signed note from a parent giving the reason for the absence must be turned in upon the student's return to school.

**TARDIES:** Students arriving late for school are to check in at the office. **A parent or guardian needs to accompany them and sign them in at the office.** Students arriving late disrupt the classroom and may miss vital learning time.

**APPOINTMENTS:** Please notify the office, preferably in writing, regarding doctor appointments, etc.

## **PROGRAMS**

All students are expected to attend all school-sponsored programs as this will be considered as a part of our school year. We would also encourage parents to attend the various special programs presented by our student body. The young people and staff work very hard to put them together and a sizeable, appreciative audience is much appreciated by all those involved.

## **FEE POLICIES**

The fees schedule is available from the school office. Policies regarding fees are:

1. Registration fees must be paid at the time of registration.
2. Materials fees may be paid for the whole year or in two installments: prior to the beginning of the school year and then at the beginning of the second semester.
3. Tuition fees paid monthly are due a full month in advance. A coupon booklet will be provided by the school for each student's tuition payment. This begins in August if paid using the monthly program. A ten-day grace period is allowed with a \$15.00 per student late charge after that. School fees are due on the 1<sup>st</sup> of each month. Any student whose tuition falls behind after 30 days will be suspended until the bill can be brought up to date.
4. Full day students can bring a lunch or purchase lunch at school.
5. No final report card or records will be released until all fees are paid. A \$15.00 per month late charge will be added per student for all fees still outstanding until they are paid. Students may not be enrolled for the next school year until all past fees are paid. Failure to make arrangements for payment of back fees may result in your account being turned over to a collection agency.

## GENERAL SCHOOL POLICIES

1. **Beginning the Day:** Students may enter the building at 8:15 A.M. Students arriving prior to 8:15 A.M. will be subject to the Extended Care charges. At 8:15 A.M. students may go immediately to their classroom and begin preparing for the day. Opening exercises begin at 8:30 A.M.
2. **The Morning Break:** A snack is provided at the morning break. Each group will stay together and an adult will always be present. There is never to be any running in the hallways, and the restrooms are always to be as clean as they were found.
3. **The Dining Room:** Full-day students are to line up in their classroom prior to lunch and quietly make their way to the dining room where they are to sit in a designated area for their class. The designated dining room areas for each group are to be left completely clean. No students are to be in the kitchen.
4. Lunches are to be ordered or packed. Please do not pack foods that need to be heated in the microwave ovens. Students may not use the microwave ovens until first grade.
5. **Ending the day:** Half-day students are dismissed at noon and are to be picked up by 12:15 P.M. in the front lobby. Full-day students are dismissed at 3:00 P.M. The only students allowed to remain in the school after 3:15 P.M. are those enrolled in the Extended Care Program. It is essential that students be picked up by 3:15 P.M. **Please note...** those abusing this guideline may have fees charged for the extra supervision being provided.
6. **Extended Care Program:** Students may arrive between 7 A.M. and 8:15 A.M. if they are enrolled in the Extended Care Program. Students may remain in the school until 5:30 P.M. if they are enrolled in the Extended Care Program. A fee is charged for these services.
7. **School closings and Delays:** School closings, delayed openings, and early dismissals will be posted on TV Channel 16 (WBOC Salisbury) and Radio (WGMD 92.7 FM) (WXDE 105.9 FM). Families who have signed up in the office for text alerts will be notified by text for these events.
8. **Pick-up cards:** Parents will receive four pick up cards at the beginning of the school year. These cards permit the student to be picked up from school by the card holder. For example, if a parent/guardian finds that they are unable to pick up their student from school some day, they may give a card to a family member/friend and that person may pick up their child. Persons (other than parents/guardians) who want to pick up a child from school without a pick-up card will be unable to do so, unless the school office or teacher has had a note or a phone call giving permission for that person to pick up the child.

## STATEMENT OF COOPERATION

As the parents of \_\_\_\_\_,

I agree to abide by the policies of the Milford Christian School as set forth in this Handbook.

Father: \_\_\_\_\_ Date: \_\_\_\_\_

Mother: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS STATEMENT MUST BE SIGNED AND SUBMITTED TO THE SCHOOL OFFICE BEFORE ENROLLMENT IS CONSIDERED COMPLETE.**