

# Milford Christian School

Large enough to be professional; small enough to be personal.

Dr. David Perdue, Administrator  
Rev. Ronald Longhofer, Principal

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Date: \_\_\_\_/\_\_\_\_/20\_\_\_\_

## REQUEST FOR RELEASE OR TRANSFER OF SCHOOL RECORDS

Requesting an official copy of the complete school records of:

Student's Name \_\_\_\_\_

Grade: \_\_\_\_\_

We would appreciate this information as soon as possible so that we may evaluate the proper placement for this student. Please include all grades earned up through withdrawal. Thank you for your expediency in handling this request.

Regards,

Milford Christian School

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I hereby authorize the records released of:

\_\_\_\_\_

Who is transferring from:

Previous School: \_\_\_\_\_

Address: \_\_\_\_\_

Parent of Guardian Signature: \_\_\_\_\_