

Milford Christian School

Large enough to be professional; small enough to be personal.

Dr. David Perdue, Administrator
Mrs. Joan Johnson, Principal

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Date: ____/____/20____

REQUEST FOR RELEASE OR TRANSFER OF SCHOOL RECORDS

Requesting an official copy of the complete school records of:

Student's Name _____

Grade: _____

We would appreciate this information as soon as possible so that we may evaluate the proper placement for this student. Please include all grades earned up through withdrawal. Thank you for your expediency in handling this request.

Regards,

Milford Christian School

I hereby authorize the records released of:

Who is transferring from:

Previous School: _____

Address: _____

Parent of Guardian Signature: _____